

Lead Participant Seminar 31 January 2006, Düsseldorf

Draft Agenda

9.45-10:00 h

Arrival of the participants

- Welcome by the RFO-Coordination Unit and brief introduction
- General responsibilities of the Lead Participant, financial management
- Reporting procedure
- Audit procedure and requirements

LUNCH BREAK

- Publicity and RFO-publicity tools
- Individual sessions between the RFO-Coordination Unit and the SWG Lead Participants (if necessary, limited to 20 minutes per SWG)

Approx. 17:00 h

End of the Seminar, depending on the number of SWGs that wish an individual session

